

Andrew City Council Proceedings
MAY13th, 2025

Mayor Roeder called the regular meeting of the Andrew City Council to order at 6:30 p.m. with council members Regan, Rowan, and Till present.

The **consent agenda** included the minutes of the April 22nd regular meeting, Clerk's financial report and the following revenues and expenses:

Accounts Payable Prior to meeting:

941 Tax – 1,130.13
IPERS – 729.88
State W/H Tax – 121.62
Sales Tax- 24.29
Water Excise Tax- 279.75
Alliant Energy, utilities- 2,200.85
Black Hills Energy, gas- 237.06
Card Member Services, stamps, office supplies, flag- 635.07

Accounts Payable for Meeting:

Andrew Telephone Co., phone- 96.48
Canon, printer- 51.20
CCS, clerking- 3,000.00
Dittmer Recycling, garbage- 2,657.60
ECIA, codification- 776.00
Gasser's, shop supplies- 15.88
Hawkins, chemicals- 1,214.39
IPI, signs- 390.88
Jeff Witt, work light- 9.99
Kunau, lawn mower- 11,698.27
Liberty Station, fuel- 323.56
Maquoketa Public Library, cards- 105.00
Maquoketa Sentinel Press, publications- 206.43
Microbac, testing- 40.75
PeopleService, water/wastewater service- 1,685.00
Power Services Co, lift station work- 298.50
Small Engine Services, oil filter- 16.34
Theisen's, misc- 125.72

Gross Wages:

\$ 4,675.00
Witt: 4,517.50
Bearce: 157.50

<u>APRIL FUND</u>	<u>REVENUES</u>	<u>EXPENSES</u>
GENERAL FUND	\$ 31,051.79	\$ 9,306.34
ROAD USE FUND	\$ 4,027.53	\$ 200.30
Employee Benefit	\$ 3,297.77	\$ 459.64
Emergency Fund	\$ 1,319.13	\$
LOST FUND	\$ 3,693.59	\$
Water	\$ 7,885.88	\$ 6,276.48
Sewer	\$ 4,333.46	\$ 2,719.62
TOTALS	\$ 55,609.15	\$ 18,962.38

A motion to approve the consent agenda was made by Regan, with a second by Rowan. All ayes.

Public Forum:

David Middleman, Ron and Joanna Herbert, and Jeff Witt in attendance. Representatives from People's Natural Gas were also in attendance.

Representatives from Peoples Natural Gas in attendance to discuss issues with a city employee.

- The city employee is not communicating with Peoples as requested. Test numbers are low, or not from the right location. He's been asked to report this to either Peoples or Jeff. He is not doing that.
- We (City of Andrew) are asked to maintain a proper level of chlorination in the drinking water. On the weekend, when the system is not hitting the minimum that is required, that data is not being reported as required.
- This data is being recorded in our official books and it appears as if our numbers are low and no one is doing anything to correct them.
- Mike has met with this employee as this job is important. Peoples is legally responsible for meeting these requirements.
- Regan motioned that Jeff begins taking the weekend readings for all water and sewer testing as he is already coming into town to test the sewer. Regan will speak with the city employee, letting him know that Peoples wants one person to do all the readings moving forward. Till seconds. All ayes.

PUBLIC HEARING FOR FRANKLIN STREET PROPERTY

RESOLUTION 2025-03 TRANSFER OF FRANKLIN STREET PROPERTY

At 6:57, a motion to open the public hearing was made by Regan with a second by Till all ayes.

A motion to pass **Resolution 2025-03** Transfer of Franklin Street Property was made by Till with a second by Rowan. All ayes.

At 6:59, a motion to close the public hearing was made by Regan with a second by Rowan. All ayes.

Reports:

SHEEHAN BUILDING PERMIT

Regan motions to allow the building permit. Rowan seconds. All ayes.

HERBERT CHICKEN PERMIT

Regan motions to allow the chicken permit. Rowan seconds. All ayes.

GHOST MAIN REPAIRS

Casey Sebastian from Iowa Rural Water Association was in attendance.

- I put his business card in the binder.

Replacing 2 valves (one at N. Willow and at the intersection of Marion/Emmet) will allow the City to isolate the area of town where we've had a history of breaks without shutting off the entire city.

- This in turn allows Witt to quickly verify who is affected by the break.

Regan motions Witt contacts Travis Till and Joel Wood to work Sebastian and Witt on a game plan for replacing the 2 valves at North Willow and Marion/Emmet. Rowan seconds. All ayes.

GRANTS

Till motions that the City Clerk works with ECIA to apply for this grant. Rowan seconds. All ayes.

COMMUNITY CENTER RENOVATIONS

See brainstormed renovation list below.

Regan motions for Till to contact Brian Dunne to give us a survey of our current electrical status, what upgrades are needed/recommended, an estimate on cost, and a timeline of availability as the City would like this work done by the end of summer.

Rowan seconds. All ayes.

REPORTS

Rowan - none

Regan shared that the water tower leases are being looked at by our lawyer to get those leases up-to-date.

Regan would like Witt to take down the cardboard that is covering the windows on the garage door of the Truck Bay.

Regan also encourages Witt to begin tracking his daily activities as a way to account for his time.

Till will share the Food Truck schedule on the City Website for the Minor League ball games. Till will also unlock the bathrooms on game day.

Till has the Ordinances book. She will have it read ASAP and will check with Williams to see if he needs to read it before it can be codified.

Witt has had some trouble with kids at the shop throwing rocks, playing in the culvert, etc. The kids have been told there's a camera and they all took off.

Witt needs truck plates in order to be able to drive the truck outside of the city.

Witt shared that the flush line at the end of Adams street (near LeBlond's) is an issue.

You can not flush that line, it doesn't work.

- Mike will follow up on this and check out the situation tomorrow when he's in town. Will try to get with Jeff if possible.

Witt would like the coach using the ball field (Billy Kirk) to reach out to him to discuss ball field needs on game days.

- Till will reach out to Billy Kirk and share Witt's contact information.

Witt wants to find buffalo boxes as time allows.

Witt is enjoying using the new mower.

ADJOURN

At 8:22 p.m. a motion to adjourn was made by Regan with a second by Rowan. All ayes.

Mike Roeder, Mayor:_____

Attest:

Tracey Till, Acting City Clerk

Community Center Renovations Priority List as determined by the City Council on 5/13.

1. Electrical - survey current electrical status and determine what upgrades are needed/recommended. Possible projects include, but are not limited to:
 - GFI along buffet table
 - Updated hook up for stove
 - Updated fuse box
 - Lighting
 - Lights in small office don't work
 - Lighting in main hall
 1. Brighter
 2. Get rid of ballasts
 3. Make sure all are working
 - Outdoor lighting
 - Plug-ins on south wall
 - Middle garage bay door does not work at the switch
 - *Eventually* would like to add AC in both the Chamber and Main Hall rooms
 - *Eventually* installing Wifi
2. Handicap Accessibility
 - Leveling off the two drains for safety
3. Replacing the seals on ALL doors including garage bay doors.
4. Signage
 - Two signs, one for each end of the building
 - *Eventually* perhaps a stone marker similar to the Fire Department stone that was moved to the new Fire Department building.
5. Council Chamber upgrade
 - Remove the vent
 - Remove cabinetry
 - Remove items from old jail (Historical Society?)
 - Finish wall where the serving opening used to be.
 - Paint
 - Clean ceiling fan
6. Main Hall updates
 - Clean/paint? walls
 - Possible removal of 1 refrigerator
 - Curtain/cover for buffet/serving table
 - Microwave
 - Finish replacing stained ceiling tiles (Scott Portz winter project?)
 - Television
 - Extend counter along storage room wall(s)
 - Removal of garage bay door screens